

***Approved***  
**Caledonia Central Supervisory Union**  
**Superintendent Evaluation Committee - Initial Meeting**  
**Monday, June 26, 2023 - 4 PM**  
**Zoom Meeting Only**

**Call to order:** by Clayton Cargill, introductions made around the room

In attendance: Ellen Cairns - Cabot, Clayton Cargill - Danville, Mark Kaufman - Twinfield, Mark Clough - Peacham, Daniel Gingue - CCSD, Sue Ceglowski VSBA, Sandra Cameron VSBA

**Public Input** - none

**Committee Business:**

1: **The Process of Evaluating a Superintendent:** Sandra Cameron walked members generally through the VSBA's process of evaluating a superintendent, spoke briefly about the rubric and had a discussion of who stakeholders could be.

2: **Motion:** Mark Clough motions to go into executive session to enter Executive Session for the purpose of discussing the evaluation of the Superintendent under the provisions of Title 1, Section 313(a)(3) of Vermont Statutes (evaluation of a public employee). Second Ellen Cairns. Motion carries.

Committee moves into executive session at 4.12pm

Committee exits executive session at 4.31 pm

No action taken

Future Agenda Items/Next meeting:  
Date Pending data collection from VSBA

A **motion** to adjourn by Ellen Cairns and seconded by Mark Kaufman.  
Meet adjourned at 4.35

Minutes respectfully submitted by,  
Clayton Cargill